

LOCAL TRANSPORT FUND**Performance Report - Financial Year 2017–2018**

A Local Authority shall complete one form per quarter for each scheme for which Local Transport Fund has been awarded in 2017-18



Llywodraeth Cymru
Welsh Government

Local Authority		Monmouthshire CC
Scheme Name		Magor Grip 3
Period Covered by Report (<i>quarter</i>)		Q3
Project Manager Details	Name	Christian Schmidt
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LTF Allocation 2017-18	£110,000
Funding Committed 2017-18 to date (<i>e.g. purchase order placed, contract let</i>)	£37,750
Estimated value* of works delivered on scheme in current FY: <i>This should be value of works delivered in the current FY. Should include actual costs from months and assessed values in period</i>	£0
Estimated value* delivered in period: <i>This should be the assessed value delivered in the period of the report</i>	£0
* 'Value' is the extent/proportion of the works delivered. During the period this can be based on a professional assessment, e.g. project valued at £50,000 is assessed at 75% gives a Value of £37,500	

Progress in the period covered by the report including key stages/milestones achieved

A revised funding letter that included £110k for this project was received on 18 Dec 2017.

Prior to this date, meetings were held with Network Rail's Project Sponsor, and a draft Basic Service Agreement was received and reviewed by MCC's legal team. NR suggested that a workshop with their engineers, our consultants and others may be required. NR further estimated their costs that would need to be met to be around £26,250 (on an emerging cost basis). £1,250 of the Funding Committed 2017-18 to date refers to NR fees to date.

Mott MacDonald had been selected by the Magor Group as consultants and appointed by MCC previously. A purchase order for parts 1+2 of GRIP3, at a cost of £62,352, had also been issued previously. This included the Initial Demand Forecast & Economic Appraisal which cost £25,852 and had been delivered in 2016/17. £36,500 of the funding committed in 2017/18 to date refers to the remainder of parts 1+2. The consultant also reviewed their project plan for the remainder of GRIP3.

(While both NR and Motts have clearly incurred costs in Q3, no works can be deemed to be delivered prior to the meetings planned for January as set out below.)

Activities planned for next quarter including key stages/milestones to be achieved

- Meeting with MottMacDonald 10 January to agree project plan.
- Place purchase order with Motts for part 3 of GRIP3
- Motts to deliver (substantial parts of) part 3 of GRIP3

- Workshop with NR on 22 January to agree advisory support services that can only be provided by NR.
- MCC to sign Basic Service Agreement
- NR to deliver (substantial parts of) part 3 of NR GRIP3 support work

Risk Issues (describe nature of risk, likelihood, severity, impact and mitigation measures)

<p>Nature of risk: GRIP3 cannot be fully completed during 2017/18 Likelihood: certain Severity/impact: tbd Mitigation: The total cost of completing GRIP3 are estimated at £145k, of which Motts parts 1+2 completion £36.5k, Motts part 3 £82k, NR work £26.5k. Available funding is £110k from WG LTF grant, which must be spend during 2017/18, and £40k from MCC which can be carried over to 2018/19. The requirement is thus to complete at least $\frac{3}{4}$ of the total work by 31 March.</p>	<p>Overall scheme Risk Status (R/AG**):</p> <p>Amber</p>
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**** RAG (Red, Amber, Green) Status Key:**

Green	On track
Amber	Off track but progressing
Red	Serious problems to completion

To be completed by the Project Manager.

Date: 29 Dec 2017

Completed By: Christian Schmidt **Job Title:** MCC Transport Planning & Policy Officer

Signature: *Christian Schmidt*